

# Air Force Sergeants Association – “DIVISION of Fun”

## Minutes of the Division 3 Executive Council Meeting

Meeting held on 29 July 2006 at Pope Air Force Base, ALS facility, North Carolina. Division 3 President, Ray Wiltshire, called the meeting to order at about 0900.

<b>Present were:</b>	<b>Position</b>	<b>Name</b>	<b>Email</b>
President		Ray Wiltshire	wiltshirer@bellsouth.net
Vice-President		Richard Mansfield	rcmans@verizon.net
Trustees		Deborah Martin (Awards)	mrsdebmartin@comcast.net
Trustee		Greg O'Donoghue (Communications)	godonoghue@nc.rr.com
Trustee		Rick Aldridge (Membership)	Richard.aldridge@langley.af.mil
Trustee		Richard Pfeiffer (Legislative)	richardp@madison.main.nc.us
Trustee		Kim Browne (AAC Representative)	airforcewoman70@aol.com
Aux Coordinator		Cari Mansfield	carigbm@verizon.net
Senior Advisor		James Burgio	jburgio327@aol.com

Following Invocation, Pledge, and the reading of the AFSA and Auxiliary preamble, President Wiltshire deviated from the agenda and called for committee reports.

### **Division 3 Council/Committee Reports:**

- +Trustee Dick Pfeiffer (Legislative) Continues to provide Chapter Presidents timely legislative information, provided input to “Pacesetter”.
- +Trustee Deborah Martin (Awards) Subject for annual Essay Contest has been made for upcoming year. Subject of FTAY selection and eventual “necessary board” at International was exhaustively discussed. This is a CMSAF Award and to change the procedure, the new CMSAF will have to buy in on it....
- +Trustee Rick Aldridge (Membership) Rick provided an array of statistical analysis on how the division, chapters and individuals within the chapters were doing in recruiting, membership and how overall the division was proceeding. Most of this data is updated on the Division and HQ AFSA web sites for those interested in tracking their and their chapter’s progress. Division 3 is a force in strength yet individual chapter membership chairs may not be providing the leadership by example necessary. Chapter 358 (home of our Membership Chair, Rick Aldridge) has provided guidance and willing assistance for both members and chapters seeking guidance. Help is at a cost to the Chapter and so

far only the Chapter of “fun” 371 has provided their check to assist in purchasing stamps and other administrative supplies. We have a number of months to go this calendar year. Rick urged more effort by the Chapter membership chair...

+Auxiliary Coordinator, Cari Mansfield. Cari reports sending renewal letters to members whose membership has lapsed and soon to lapse. Coordinator Mansfield also urges the Chapters to get on board and ask auxiliary members to activate local chapters. Coordinator Mansfield again reported that the AFSA Auxiliary has POOR marketing supplies and indicated she was still seeking a large poster size Auxiliary marketing tool.

+Senior Advisor James Burgio reported on the Talking Paper concerning creation of a Membership Trustee on the International staff. Paper has been submitted to Div 3 President and is at Hq for consideration. Jim reported that since the AF Reserve has their own association which does lobbying, seeking AFRC membership becomes increasingly difficult. Jim says he will be Sky Higher again this year and has a “personal goal to reach 2000 by the end of calendar year 2006.”

+Trustee Kim Browne (AAC Coordinator). Indicated lots of activity but no leadership, wants to get new Command Chiefs involved in AFSA.. President Wiltshire discussed need for AAC Continuity Folder and asked Trustee Browne to locate and update. Kim reports she has only heard from 3 Chapters about AAC activity. Reported on the trip to DC for the washing of the Vietnam Wall, 90 participated in the washing and eleven were provided a legislative briefing by HQ AFSA’s Morgan Brown.

+Trustee Greg O’Donoghue (Communications). Reported no travel and few contacts with liaison Chapters, hasn’t yet met 377 President. Pacesetter has been published again and still, we are lacking on some quality items, partially due to the tremendous load being carried at Chapter level due to deployments.

+Vice-President Richard Mansfield (Finance) Reported on the need for liaison representatives to contact their Chapters for a Division 3 Shirt order. Although form is on line, a hard copy needs to be printed and mailed along with \$ to Vice-President Mansfield. On the financial side, V-P Mansfield reported the Division had -\$23,438.74 in assets and 0 in liabilities as of 30 April 2006 and indicated this to reflect favorably against the 30 Apr 2005 report on \$23,939.79. This is a small reduction in balance but not critical at the moment.

+President Raymond Wiltshire (Executive). This involved the two Talking Papers submitted to HQ, One on the addition of a Membership Trustee to International Staff and one on the lack of feed back and support being provided by the Division Presidents Representative. President Wiltshire reports a lack of feedback and less than acceptable representation. President also reports working with the “Host Chapter” for the 2007 convention to find out status.

We took a break for lunch = had pizza delivered to the facility where we ate and returned to business with little delay and small expense.

Upon return to business, Old Business was the subject and Trustee O'Donoghue was asked to cover:

1. Trustee Browne suggested that Council looking at time and placement of the First Term Airman of the Year Board for upcoming Conventions. Discussion resulted. No change is to be made at this time. CLOSED.
2. Trustee Browne questioned the timing of the Sky Hi and Retention awards saying it seemed to be at a difficult time and resultant discussion did not alter this situation. Discussion resulted in an agreement that Award Winners would be displayed on VIDEO to be shown at Awards Banquet. Awards Trustee will collect necessary photos this discussion CLOSED. Trustee Brown then indicated her Command Chief, CMSgt Smith. 916 ARW (AFRC) had suggested a meeting of all first term airman nominees and of all first time attendees possibly Sunday morning to share their perspectives on the Convention. OPEN.
3. Trustee Aldridge suggested a time be set aside to allow Chapter Presidents to meet. Tentatively, a time will be made available on Friday. CLOSED.
4. Council members were asked to contact liaison chapters to sell the Division 3 Shirts. Remains an item of interest, see above, must print order and mail. Continue as OPEN.
5. Trustee Aldridge asked President Wiltshire about the realignment of Chapter 356 (inactive) to either Bolling or Langley. Problem is loss of rebate and President Wiltshire indicated he had this on his list AFSA to do list. (OPEN) . Alignment completed. CLOSED.
6. The Division 3 President has requested an annual (continuous) review be made of the expenses related to the Convention, especially as pertain to Awards. OPEN Vice-President Mansfield & President Wiltshire) Another detailed review made and saving/positive options discussed. Remains OPEN.
7. Editor of your Pacesetter has elected to keep The Pacesetter as an item of continuing scrutiny as we attempt to improve the eye appeal and the news worthiness of our Division newsletter. Editor asked this be closed and we merely attempt to glean more input from Council members and Chapters. CLOSED.
8. Chapter 363 had submitted a recommendation of alter the wording in the AFSA Preamble to make it more reader friendly. Submitted and approved at the 28<sup>th</sup> Convention but International has not responded and we don't have a solid record of why. President Wiltshire asks that IF Chapter 363 still wishes to pursue this Talking Paper that they resubmit so that the Council may revisit and delegates next year may have an opportunity to evaluate the appropriateness of such a recommendation and possible revalidate this issue. (OPEN for Chapter 363) Seems this writer doesn't have full particulars and at present it appears this was reviewed and disapproved by International and per President Wiltshire, no report

provided indicating this review. So, this remains OPEN pending discussion with Chapter 363 past President, Ira Taylor and if Chapter feels strongly, Talking Paper will be resubmitted.

9. President Wiltshire read the Talking Paper on publication and distribution of Convention and Council minutes, a change to Standing Rule 99-1 and received a second and a favorable vote to change. Standing rules changed accordingly and will be appropriately posted for 2006.

CLOSED ! (Yet I believe we need to review this TP for specifics). As above, the writer was under an impression that the minutes would be posted to the Division 3 web site and had not been so posted. Seems this wasn't done through an error. Minutes will be posted provided through Division President and distributed by email AND also posted to Division web site. Now CLOSED.

10. Discussion from two prior council meetings relative a gift for retired Life Time Trustee Deb Gross, Decision was made and then President Wiltshire asked Trustee Martin to write a Standing Rule to cover this for future situations. (OPEN Trustee Martin). Details are now in a Standing Rule to be approved at next Convention. OPEN.

11. Subject of transferring (giving away) an Award when the recipient already has the equivalent due to another position or action. Situation arose from Senior Advisor Burgio who was entitled to free Division 3 Convention Registration based on being a member of the Council and also won the same for being the winner of Membership Award. Situation has been fixed. President Wiltshire then asked that Trustee Garrard and Trustee Martin prepare a Standing Rule that fully explains this so that all may understand the workings of the Awards. (OPEN Trustee Martin). These details need not agree with International and are now in a Standing Rule pending approval at next Convention. OPEN.

12. A question arose concerning Division reimbursement of Chapters for the purchase price of JROTC medals. Seems the council understands but not documented for Chapter Presidents. President Wiltshire asked Trustee Garrard to write a clarifying Standing Rule for review and eventual delegate vote at the upcoming convention. (OPEN Awards Trustee). Specifics on procedures were fine-tuned and are now in a Standing Rule, pending approval at next Convention. OPEN.

13. Senior Advisor Burgio addressed membership importance and provided information suggesting the formation of a Trustee for Membership at the International level. Everyone accepted that Membership is a top priority and of the need to make membership more visible. The discussion led to a suggestion for a Talking Paper to be submitted outlining the recommendation. In the discussion it was acknowledged that the Trustee for ANG and the Trustee for AFRC were minor percentages of membership and that IF costs were a serious obstacle to a Trustee for Membership being approved, that it might be appropriate to consolidate the ANG and AFRC Trustee. Talking paper to be submitted to HQ for International Council action. (OPEN President Wiltshire). This Talking Paper has been submitted to HQ for appropriate action. OPEN for a reply following HQ review/action.

14. A motion was made to have a Division 3 full page ad placed in the International Annual Program, it was seconded and passed. Communications Trustee O'Donoghue was given this

tasking. Full page ad was submitted and revised by President & Vice-President to make it fit HQ standard...CLOSED. Reported closed.

15. President Wiltshire addressed the trend of lower attendance and higher cost for putting on and attending a conference. He asked all council members to consider options to make it easier. A lively & intense discussion ensued – Personal communication –Chapter President involvement & commitment –Training of new Presidents –then always a PowerPoint package be prepared to educate on what a president is responsible to do and how to prepare for a convention (prepare Chapter members to be committed/participants). Auxiliary Coordinator Mansfield volunteered to prepare and submit to a forthcoming executive council meeting. (OPEN). Auxiliary Coordinator Cari Mansfield agrees to prepare a video or slide presentation suitable for chapters to show in preparation of the convention. Host Chapter must provide “tons of information” & web links. Trustee Browne also suggested each base newspaper be provided information on the upcoming convention so that all on base could be made aware rather than merely those who attend the monthly meetings. Positive remarks were made about the opening/relaxed theme night. Trustee Browne agreed to provide information to Pacesetter Editor in advance of the Convention to issue challenge for 1<sup>st</sup> Time Airman Attendees along with some keen marketing concepts.

There being no further Old Business, meeting control was returned to President Wiltshire.

#### **NEW BUSINESS:**

President Wiltshire discussed briefly the two Talking Papers submitted since the Convention, one on Membership Trustee and the other on Division Presidents Representative. (or lack thereof) HQ AFSA point paper on use of Administrative Support Payments was briefly mentioned. President Wiltshire also advised that the location for 2008 International was to be at Atlanta, Greensborough, NC, San Antonio, TX and Denver CO. He provided a copy of the AF Permissive TDY letter which elicited comments about not specifying civilian permissive. He also covered the received “so far” letters of intent to run for International office. Again, great comments on the President’s Monthly Reports. Trustee Dick Pfeiffer, Host Chapter President provided an update on 2007 Convention to be in Asheville, NC. Since a hotel selection hasn’t been made, dates are not available. A theme has been identified yet no special events or optional outings were discussed. We reviewed the Division overall budget and it was accepted. On items pertaining to funding for International, we were sidetracked to insure that Adam Rosen (our FTAY representative) was not left short of funding due to late announcement and lack of funding at his Wing. We eventually passed a motion to fund this Airman as our FTAY representative without a dollar amount being part of the motion. And as a follow-on, it was motioned and approved to fund the four “proposed” attendees an amount of \$2,000, for \$500 each and this to possibly change if we end up funding less than anticipated for the FTAY. President & Vice-President will wrestle with this and report to the council at an upcoming Division 3 Council meeting.

President Wiltshire brought up the Division 3 Coin. Rick Aldridge asked if we wanted him to proceed, if so he will need logos for all chapters because the coin he has in mind will have all chapter logos on one side...President Wiltshire agreed to move on with obtaining a source and price. Rick agreed to proceed and bring a sample to the next Division 3 Council meeting (OPEN item)

Dick Pfeiffer commented on the use of Plaques, Insta-Plaques and Certificates to recognize our award winners. Lively discussion ensued and it was agreed that Awards Trustee will review as part of the "\$" sizing we are involved in on all Convention expenditures. Trustee Pfeiffer also advised the council that Chapter 376 President Ralph Sauer was moving to South Carolina, 6-7 miles from his current location and was retaining presidency of the Chapter. This notice was to put all on notice that Ralph had a new address. (not given at this time – in August 2006.)

Rick Aldridge commented on and asked for new information: Reference the "G I Bill" and "Family sharing" concept previously discussed. No one on the council seemed to be sure but there was no new movement that anyone was aware of. Rick also asked if anyone was aware of a paper in which military married to military might be able to share leave –I.E. If one member has used all of his/her leave, and the other still has leave, that the other might be able to share. Interesting idea but none other than Rick were aware.

Discussion (Question) of exactly when the Chapter yearbook was to be turned in to Division. Not previously specified. Question resulted in time being set to **turn in the Chapter Year-Book on or before first business meeting on Friday**. This will be covered in Awards and Pacesetter publicity prior to the Convention. Rick also appraised those in attendance that he had first witnessed what he felt was a unique POW/MIA Ceremony at a formal event. The one he described centered on members having the dress hats for each service being placed on the table. This is a variance of what a number have seen and the Council readily agreed that the Host Chapter would be allowed to fine tune the POW/MIA Ceremony. Within the next twelve months, hopefully we shall witness a number of "different" events honoring our POW/MIA comrades.

There being no further business, the meeting was adjourned.

*Ray*

RAYMOND WILTSHIRE,  
President, Division 3

*Greg*

Greg O'DONOGHUE,  
Trustee for Communications